



Ministry Catalog



Liturgical Ministries

Altar Servers:

Children from the fourth grade and up, as well as teenagers, compose this ministry. Members serve at Mass and other solemn liturgical celebrations. Servers are needed for the Saturday Vigil Mass, Sunday Masses, weddings, funerals, Eucharistic Devotion, and other liturgical services. This ministry provides youngsters with an opportunity to develop leadership skills, while building their self confidence, and forging a deeper connection to the Church.

Adult Altar Ministers:

Men and women assist the Priest, and serve at God's altar, at daily Mass and at funerals. Volunteers are welcome to serve on a seasonal or year round basis. Training and ongoing workshops are provided.

Adult Choir:

Sacred music enhances our Eucharistic celebration. Members of this group sing at our Sunday 10:00 a.m. Mass, the Easter Vigil, and other solemn occasions. Prior choir experience is helpful, but not required. Rehearsals are held on Sunday mornings prior to Mass. Training is provided to develop the requisite musical skills. Workshops and social outings are held during the year.

Art and Environment:

Coordinate and create ideas and decorative arrangements and displays to enhance the sanctuary and assembly for special liturgical celebrations. The group creates a beautiful and powerful environment for our liturgies and solemnities.

Baptism Preparation Program:

This group provides parents of the baptized with a proper understanding of the rite. Parents and godparents are expected to attend the program on the third Sunday of each month. The presentation includes attendance at the Sunday 10:00 a.m. Mass and a coffee social with other young parents.

Cantor:

As part of our music ministry, we recruit and train select men and women who are able to lead the assembly in singing during Mass. Cantors need to possess strong voices and often sing solo with the accompaniment of an organist. Cantors sing at the Sunday 11:30 a.m. Mass and other solemn liturgical celebrations.

Altar Linen Society:

This group of volunteers washes and irons the soiled altar linens. The linens consist of corporals, purifiers, towels, and altar clothes. The linens are picked up from the main sacristy on Monday and returned on Thursdays. Presently volunteers are scheduled for one week every two months. Instructions for washing and folding linens are given upon the volunteers first week.

Christmas Choirs:

The Christmas Liturgies are enhanced by a contemporary, traditional, and children's choir. The children's choir is composed of youngsters from grade one through six, and it sings at the 4:00 p.m. Christmas Eve Mass, under the direction of Kelly Morrison. The contemporary choir consists of approximately a dozen members, and sings at the Christmas Eve 6:00 p.m. Mass, under the direction of Kelly Morrison and Joe Kodzis. The traditional choir sings at the Christmas Day 10:00 a.m. Mass, under the direction of Joe Kodzis.

Eucharistic Ministers:

Extra ordinary ministers of the Eucharist serve at our Lord's altar by assisting the Priest with the distribution of the Body and Precious Blood of our Lord. Ministers serve at daily and weekend Masses, as well as funerals and other solemn liturgies. Training, workshops, and spiritual development nights are offered regularly. Eucharistic Ministers are baptized and confirmed Roman Catholics who attend Mass weekly and practice the faith.

Instrumentalists:

We are looking for anyone who plays an instrument such as woodwinds, brass, strings, or percussion.

Lectors:

Lectors are adult men and women who are practicing Roman Catholics. The lector serves at Mass by proclaiming the scripture readings, and assisting with the Prayers of the Faithful. Training, workshops, and spiritual development nights are provided.

Liturgy Commission:

Commissioned members assist the Pastor in promoting a proper understanding of the liturgy, and help in the planning and preparation for the liturgical celebrations. This group meets several times per year and assists in the decoration of the church for the Advent, Christmas, Lent, and Easter liturgical seasons.

Ministers to the Sick:

Primarily on Sunday mornings, as well as throughout the week, designated Eucharistic ministers take Holy Communion to those parishioners unable to attend Mass, and to those in nursing homes or hospitals. Eucharistic ministers can also be commissioned to assist the Catholic Chaplain at Jordan Hospital.

Mass Greeters:

Greeters minister to the parish by welcoming worshippers to our weekend liturgies. The purpose of this ministry is to promote a culture of hospitality with a smile and warm greeting. Adults are needed for our 4:00 p.m. vigil Mass and 7:30 and 11:00 a.m. Sunday Masses.

Mass Greeters:(continued)

Children are welcome to join with their parents to act as friendly greeters at our Sunday 10:00 a.m. family Mass. Teens are welcome to serve as greeters at our Sunday 7:00 p.m. Mass.

Sacristans:

Sacristans assist the Pastor by cleaning and maintaining the sacristy. The role of sacristan is to keep in order and clean those items use at the celebration of Mass and other liturgical celebrations. Volunteers are adults who are either retired or semi-retired. The commitment consists of setting up for daily and weekend Masses.

St. Joachim Pew Helpers:

Volunteers are responsible for lightly cleaning the church after one of our weekend Masses. Adults, teens, and children accompanied by their parents, can work together to collect stray bulletins, straighten missals and choir books in benches, put kneelers up, and collect litter from floors and benches. This commitment can consist of taking responsibility for one of the weekend Masses per month.

Ushers:

Ushers assist with collections, the orderly procession during the Eucharist, distribution of bulletins and other special needs that arise before, during, and after Sunday Masses and holy days of obligation.

Parish Life

Annual Mass of Bereavement:

Each year we celebrate a Sunday 11:30 a.m. Mass in memory of all those who were buried from the church over the past year. After the homily we hold a special service in which we remember by name each person who has died. A buffet lunch is served after mass in the parish hall.

Bereavement Ministry:

This support group seeks to minister to families who are coping with the loss of a loved one. We offer an eight to ten week support program, which meets in the parish hall.

Catholic Youth Organization (CYO) Coaches:

The parish sponsors our own youth basketball program. We need coaches for boys and girls teams. Coaches must be adults who are required to submit to a CORI report. Teens are welcome to join as assistant coaches. We sponsor teams from grade six through eight.

Catholics Returning Home:

This is a new ministry that seeks to invite inactive Catholics to return to the church. Six weeks of information on the basics of Catholicism is presented in an informal support group format. Warm, welcoming caring individuals who want to help others “find their way home” are encouraged to join this ministry.

Children's Youth Group:

This group of volunteer parents organizes and implements social and spiritual programs for K-6 children. The membership also hosts the twice monthly coffee and donut social, which follows the Sunday 10:00 a.m. children's Mass. Bi-monthly meetings are held in the parish hall.

Crafters:

This is a group of retired women who meet regularly on Tuesday mornings at 9:00 a.m. in the parish hall. While this is a group which is social in nature, they also produce crafts for sale at the annual fall bazaar.

Cub Scouts:

Local Cub Scout packs meet in the parish hall on Thursday evenings at 6:00 p.m. The pack is open to young boys in the community, ages 7-11. While this is not a parish-based program, it is a Christian organization led by parish and neighborhood parents.

Family Finance Ministries:

The purpose of this group is to teach parishioners God's financial principals over a ten week period. Small groups meet once a week for two hours in the parish hall. There is about two hours of preparation time outside the classroom. Topics include: getting out of debt, spending, saving, investing, budgeting, giving, and earning money. Training is provided.

Funeral Support Ministry:

This group prepares materials in church for the funeral liturgy, greets families, assists them in planning the liturgy, and assists them at feeling familiar in the church. The commitment time varies.

Giving Tree Ministry:

This is an annual Advent project for the entire parish. In conjunction with the requests and needs of the recipients, we collect and distribute presents, food, utility payments, and gasoline cards. It is our hope to help regular parishioners who have fallen on hard times, while maintaining a sense of privacy and confidentiality. Some of the gifts may be donated to the Catholic Charities South.

Green Thumb Ministry:

Volunteers who have green thumbs with their own plants are needed to help us with caring for, fertilizing, and watering flower on the church property.

Hospitality Committee:

This group promotes a welcoming atmosphere in the community. They host welcoming events such as parish dinners, the coffee and donut social, pancake breakfasts, and the like. This also permits members to simply provide baked goods for an event.

Independence Day July 3 Cookout:

The entire parish comes together on July 3rd to celebrate the return of our summer residents. The preparations are numerous and include advertising, food preparation, activities planning, event coordination, and sponsorship solicitation. The committee also works with the children's group to plan the Sunday 10:00 a.m. outdoor coffee and donut summer residents' social. The committee meets once a month in April, May and June.

Knights of Columbus:

This is a parish-based council that is chartered as a fraternal organization consisting of Catholic men age 18 and up. The group meets on a monthly basis in the parish hall. The primary function of this group is to develop an outreach program to those in need of the charitable works of mercy.

Labor Day Fest:

This cookout is held on the Saturday evening prior to Labor Day, and it is a farewell party honoring our departing summer residents. Volunteers are needed to plan and implement this festival. The committee meets in the months of July and August.

Parish Beautification Team:

Parishioners take responsibility for caring for the parish grounds utilizing their gifts for gardening and landscaping. Adult members also assist supervising confirmation students in preparing the grounds for winter and spring. Skilled trades people also volunteer to scrape and paint the trim work of the three parish buildings.

Parish Nurse Ministry:

This is a ministry composed of nurses and retired nurses. This group is responsible for the blood drives held in December and June. They also provide CPR courses and blood pressure screening.

Respect Life Ministry:

The purpose of this group is to help the faithful to appreciate and value the dignity of human life at all stages. The group is responsible to find and promote ways to help those vulnerable to attack: the unborn, the elderly, the seriously ill, the dying and those condemned to death.

St. Ann's Youth Group (SAYG):

Youth ministry provides the opportunity for junior high school and high school students to grow in their love of God and be involved as a vital part of the parish through spiritual, service, and social activities. Adult leaders are responsible for planning, guiding, and implementing the various activities. The youth group members are involved in the planning process. The group meets every other Monday evening (6:45 to 8:30 p.m.) in the parish hall. Adult volunteers are also needed to help chaperone some of the events.

St. Vincent de Paul Society:

This is a spiritual organization that carries out its mission by helping anyone in need of food, clothing or shelter from our parish. Members of the organization are appointed by the Pastor given the confidential and sensitive mission of the group. This parish is in the initial process of forming such a group.

Welcoming Committee:

This group of adult volunteers goes out and visits new parishioners, welcoming them and bringing them information about their new parish in a spirit of hospitality.

Administrative Committees

Building Committee:

This is an advisory group for the Pastor. The body of advisors consists of contractors, architects, and tradespeople. The committee is responsible for working with the Building Facilities Director, and preparing an annual report of maintenance and Capital Expenditure projects.

Communication Committee:

This small group is responsible for keeping members of our community current in ministry events and general parish information. Members work with the bulletin editor and editors from the Marshfield Mariner and the Patriot Ledger.

Parish Pastoral Council:

The Parish Council is an elected consultative body to the Pastor. The board advises the Pastor on the direction of the parish, and assists in planning and implementing the mission and ministry of the pastoral plan. The board is composed of eight elected and two appointed members, and it meets six times per year.

Parish Finance Council:

This council is mandated by church law and serves as a consultative body that makes recommendations to the Pastor. The members of our council are appointed by the council and include parishioners who are small business owners and lawyers. There are five members. The vice chair of the group provides oversight of bank statements and other related financial records.

Stewardship Committee:

This group implements stewardship as a way of life. Members act as models of stewardship for others by engaging in a life that is committed to the Eucharist, spiritual development, service, and continuing formation. The committee works alongside the Pastor to foster our universal call to stewardship. The group meets monthly in the parish hall.

Spiritual Enrichment

Adoration of the Blessed Sacrament:

Each Friday we hold adoration and benediction in Our Lady's Chapel from 8:30 a.m. to 5:00 p.m.

Benediction is held after the Friday morning Mass.

At 3:00 p.m. we recite the Divine Mercy Chaplet. On Saturday morning we have adoration of the Blessed Sacrament from 8:30 to 9:30 a.m. We invite everyone to sign up for one holy hour throughout the day on Friday. We are able to expose the Blessed Sacrament due to the one hour commitment that other parishioners make to support this important devotion.

Cursillo ~ Ultreya:

Cursillo is both a movement and a method. It is a little course in living Christianity, beginning with a three-day retreat. The fourth day begins a commitment that lasts the rest of your life. Ultreya for the Cursillo community is held at St. Mary's Parish in Scituate. New candidates must have a sponsor and be approved by the Pastor. Members keep the method of Cursillo alive by witnessing to personal holiness, study and evangelization. You must be Catholic. The Holy Spirit will give you the gifts and the 3-day retreat will help you with the skills.

Dawn Patrol Ministry:

This is a group of parishioners who recite the rosary prior to the celebration of the daily Mass. Prayers are offered for vocations to priesthood, religious life, and married life.

Marriage Encounter:

Worldwide Marriage Encounter offers an experience to give married couples the opportunity to learn a technique of loving communication that they can use for the rest of their lives. It's a chance to look deeply into their relationship with each other and with God. The weekend provides a conducive environment for couples to spend time together, away from the distractions and tensions of everyday life, while encouraging them to focus on each other and their relationship. Marriage Encounter weekends are held almost every month in the Archdiocese.

Praise and Worship Ministry:

Four times per year, Advent, Lent, Easter, and summer, we hold a Holy Hour from 7:00 p.m. to 8:30 p.m. in Our Lady's Chapel. The liturgy consists of adoration of the Blessed Sacrament, with readings from scripture, and praise and worship songs and hymns. The Sacrament of Reconciliation is held in the confessional booths throughout the evening. The liturgy concludes with Benediction. We need volunteers to assist with the music and scripture readings.

Retrouvaille Ministry:

This is a program that helps couples put the pieces of their marriage back together and rebuild loving marriages. It consists of a weekend experience and a series of presentations offered within the six weeks following the initial weekend presentation. The weekend will help you discover how listening, forgiveness, communications, and the dialogue process are powerful aids for building a loving and lasting relationship.

Parish Catechetical Office

Adult Faith Formation and Bible Study:

Faith enrichment and bible study sessions are held throughout the year. The bible study program meets on Tuesday evenings at 7:00 p.m. in the parish hall. Parish missions are held during the Advent and Lent liturgical seasons. Volunteers are need for hospitality assistance and facility set up.

Catechetical Commission:

The commission serves as a consultative body to the Pastor in catechetical matters. The group is responsible for strategic planning of the parish's catechetical mission according to the mind of the church and the needs of our community.

Catechumenate (Rite of Christian Initiation):

The catechumenal process is the means by which unbaptized persons enter the church. Additionally, non-Catholic Christians enter into full communion with the church and Catholic adults prepare for the sacraments of Eucharist or Confirmation through this program.

Pre-School/Kindergarten CCD:

Children ages 3-5 are introduced to the Catholic faith. Children are placed in small classes and meet once a month during the school year. There are six 40 minute sessions which are held on Sunday mornings, once per month, October through March. Volunteer teachers and aides are needed.

Religious Education (CCD) Grades 1-11:

Children are formed in the Catholic faith with instruction taken from the catechism, Holy Scripture, and church dogma and doctrines. A key component of the program is participation in the Holy Mass on Sundays. The confirmation preparation program begins in Grade 9 and concludes with the sacrament of confirmation in the fall of the student's junior year of high school. Students are required to attend class, complete a total of 40 hours of church/community service and participation in a confirmation retreat. Volunteers are needed for catechists, classroom aides, helpers, facility set-up, and office assistance.

Vacation Bible School:

This is a one week long summer activity for children from kindergarten through 6th grade. A theme is presented through interactive activities such as Bible stories, songs, skits, crafts, and team building game activities. Adults are needed for planning, decoration, registration, and promotion. Confirmation students are encouraged to participate in the week long event.